



To: All DCPS Employees
From: Michelle Rhee
Date: April 29, 2009

Subject: 04-09 Compliance Reminder – Fraud Procedures

In accordance with District of Columbia personnel regulations, **all** District employees have an obligation to report instances of fraud, waste, abuse or mismanagement of District property or resources to the Office of the Inspector General (“OIG”). The OIG provides instructions on its website, www.oig.dc.gov, for reporting instances of fraud, waste and abuse, including an email address, hotline.oig@dc.gov. Hotline numbers (202) 724-8477 (TIPS) and (800) 521-1639 are also available should anyone wish to make an anonymous report.

In addition to the OIG, District of Columbia Public Schools (“DCPS”) employees can report instances of fraud, waste and abuse directly to the Office of Compliance or the Division School Security. Employees may contact the Office of Compliance during regular business hours by calling (202) 442-5885.

The Division of School Security has an internal confidential hotline (202) 541-6016 called “TIP,” which stands for “Tell it Please”. This hotline can be used by all DCPS employees and students to report illegal or irregular activities in and around DCPS.

Under the District’s whistleblower statute, DCPS employees are protected from any form of retaliation.